

**EMAIL TO EMERGING LEADER INTERESTED IN BEGINNING THE LEADERSHIP PATHWAY AND THE RECOMMENDED NEXT STEP IS FULL APPLICATION FOR ACCREDITATION IN THE C&MA**

Welcome the Leadership Pathway to potentially become an official worker with The Christian and Missionary Alliance!

If you are receiving this email you have been assigned a mentor who will work with you in the journey toward accreditation, licensing, and ordination/consecration in the C&MA. We look forward to working with you as you continue on the Leadership Pathway.

Attached to this email are some videos and documents that are vital to successfully engaging the Leadership Pathway.

1. Please select the document below titled Heritage Videos. These videos will familiarize you with some of the distinctive of Alliance ministry.

2. Please also read the following attachments:

“Movement For God”

“The C&MA Statement on Sanctification”

Overview of the Accreditation Process of the Central Pacific District in the C&MA

3. If you have not completed an Alliance Doctrine and Polity Course at an approved C&MA School or Seminary, you must prior to being interviewed for accreditation complete the Alliance Polity Course through the Church Leadership Academy of the C&MA. The course is a six-week three credit hour course in a cohort with an evaluator. Successful completion of the course will be communicated to the District Office. Exceptions to this policy must be approved by the District Superintendent. You can register for the SOM 304 Understanding the Alliance: Alliance History and Polity course @ [LOCMC Course Signup | The Alliance Center for Leadership Development | The Alliance Center for Leadership Development \(allianceleaders.org\)](#). This is a 6-week class taken in a cohort format begin approximately every two months.

When you have watched and read these attachments, proceed to complete the application as follows:

Your application has been activated using the email address with which you have received this document. Your application will be accessed using this email address so it is important that you continue to use this address throughout the process.

Proceed as follows:

Create a MyCMA account at: <http://www.cmalliance.org/mycma> using this email address. Under the Username Box, click on the link that says "Register Now." Be sure to check the box "I've read and agree to the Terms of Use" and then click "Create Account."

Once you have done this, you will receive an email with a link to activate your account. Click on the link provided and enter the User ID and Validation Key given. Then click "proceed."

Sign into your new account with the same email address and password you created.

Close your browser. Open a new browser and go to: <http://www.cmalliance.org/mycma> again. Enter your MyCMA username and password and click the red "Sign In" button. Then click the red "MyCMA Sign In" button. You should see a page that says "Application for Ministry across the top. Click the red "Launch Application" button.

Fill out the "Release of Records and Mediation Agreement." Then you will be able to continue with the rest of the application.

The Online Application for Ministry consists of twelve sections. Complete each section, being as honest and concise as possible.

It is strongly suggested that you prepare your answers in a document then copy and paste into the application. This will ensure that you have a copy on your computer in the event the information does not save properly on the site. (This is especially important on the Doctrinal Questionnaire because the answers are long and often times complex).

Please remember to save your answers on each section of the application every 30 minutes or your answers will be lost.

You will be asked to provide 5 different character references. If listing your current employer as a reference is problematic, feel free to list someone else who has observed your work ethic. You are encouraged to send the references out as soon as possible so this does not hold up the application process.

Be sure to use scripture in your answers. You may look online at the C&MA Statement of Faith and other documents at: <http://www.cmalliance.org/about/beliefs/>. Another place you might want to check for some background help is in the C&MA Manual (especially section H). Here is the link to the manual: <http://www.cmalliance.org/resources/publications/>

We are looking for short and concise answers, with Biblical support. As you work on this section make sure you are learning what you are writing down, since the theological portion of your interview will focus on these questions.

When your application is complete, please click "Submit Application."

Other items to complete application:

#### 1. Bible Knowledge Exam

You will find the link for the exam at the application site. You must complete the Bible Knowledge Exam (50 questions) with a passing grade of at least 80% prior to your interview with the Licensing, Ordination and Consecration Council (LO&CC).

## 2. College Transcripts

Please request transcripts to be directly mailed to:

Rev. Dr. Shanon Lee

Central Pacific District

715 Lincoln Avenue

Woodland, CA 95695

## 3. Criminal and Credit Background Check

**Attached to this email is the form you will need; take it to a Live Scan location near you. You can find more information about Live Scan and a location finder [here](#).**

## 4. Divorce Appeal

Applicants for ministry in The Alliance who have been divorced and remarried or who married a divorced person need to file a divorce appeal as required by the General Council of The C&MA. Please contact Janet Spriggs @ [janet@cpdistrict.org](mailto:janet@cpdistrict.org) for further instructions, if needed.

When your test and application are complete, you will be scheduled for an interview with the License, Ordination and Consecration Council. If you are married, your spouse is expected to be at the interview with you.

If you have any questions or need assistance, please email Janet Spriggs at [janet@cpdistrict.org](mailto:janet@cpdistrict.org). We look forward to getting to know you and would be happy to help in any way we can!